

Clinical Faculty Academy

A program of the *[insert name of collaborative]*

Agenda: Day 1

- 7:30 a.m. Registration and Coffee
- 8 a.m. Welcome and Introductions
- 8:30 a.m. *Context for Curricular Design and Clinical Instruction*
- 9:45 a.m. Break
- 10 a.m. *Legal Issues in Clinical Education*
- 11:30 a.m. Lunch (provided)
- 12:15 p.m. *Student Learning in the Clinical Setting*
- 1:30 p.m. *Clinical Evaluation: Concepts and Processes*
- 3 p.m. Break
- 3:15 p.m. *Clinical Evaluation Tools*
- 4:15 p.m. Summary and Adjournment

Agenda: Day 2

- 8:15 a.m. Opening and Announcements
- 8:30 a.m. *Panel Discussion: Multiple Roles – From Staff to Teacher*
- 10:00 a.m. Break
- 10:15 a.m. *Conducting Pre- and Post-Conferences*
- 11:45 a.m. Lunch (provided)
- 12:45 p.m. *Dealing With Difficult Students*
- 2:15 p.m. Break
- 2:30 p.m. *Creating a Positive Learning Environment*
- 4 p.m. Summary and Adjournment



The Clinical Faculty Academy is a communitywide training program for registered nurses serving as adjunct clinical faculty at nursing schools in the *[insert location]*. Our mission is to develop qualified staff nurses for the role of clinical nurse educators in order to increase faculty workforce and expand and sustain enrollments in schools of nursing.

What Will I Gain?

As a clinical educator, you can help train the next generation of nurses. Through the Clinical Faculty Academy, you will gain the following.

- knowledge and skills essential for success in an adjunct clinical faculty role
- a support network for adjunct clinical educators
- stronger connections between clinical practice sites and academic environments

Commitment

Nurses will attend a two-day program and participate in a half-day post-conference during the following year. There is no fee to participate. You give us your time and we promise to make it a worthwhile and rewarding experience.

If you are a hospital nurse who wants to teach and your hospital does not already have an established relationship with a school in which you can teach, please contact *[insert contact name]*.

Questions?

Please contact *[insert contact name]* at *[insert phone number]* or *[insert e-mail address]*.

Upcoming Dates & Locations

Post-Conference — morning session

- *[insert post-conference date]*
- *[insert post-conference location]*

Clinical Faculty Academy

- *[insert Academy date]*
- *[insert Academy location]*

How Do I Register?

Register at *[insert Web site or e-mail address]*

Advance registration helps our planning and preparation for the Academy.

Registration is due two weeks before the session. Late registrations will be accepted on a space available basis. You will be sent a confirmation letter with registration materials. If you do not receive this letter, contact *[insert contact name]* at *[insert phone number]* or *[insert e-mail address]*

Accreditation

[Insert name] is an approved provider of continuing nursing education by the *[insert name of state nursing association]*, an accredited approver by the American Nurses' Credentialing Center's Commission on Accreditation. This two-day program is approved for *[insert hours]* contact hours.

Partnership and Support

The Clinical Faculty Academy is a collaborative partnership between *[insert collaborative partners who assisted in providing this Academy]*. Funding support for the Academy is provided by *[insert name(s)]*.