

# Clinical Faculty Academy

A program of the *[insert name of collaborative]*

## Agenda: Day 1

- 7:30 a.m. Registration and Coffee
- 8 a.m. Welcome and Introductions
- 8:30 a.m. *Context for Curricular Design and Clinical Instruction*
- 9:45 a.m. Break
- 10 a.m. *Legal Issues in Clinical Education*
- 11:30 a.m. Lunch (provided)
- 12:15 p.m. *Student Learning in the Clinical Setting*
- 1:30 p.m. *Clinical Evaluation: Concepts and Processes*
- 3 p.m. Break
- 3:15 p.m. *Clinical Evaluation Tools*
- 4:15 p.m. Summary and Adjournment

## Agenda: Day 2

- 8:15 a.m. Opening and Announcements
- 8:30 a.m. *Panel Discussion: Multiple Roles – From Staff to Teacher*
- 10:00 a.m. Break
- 10:15 a.m. *Conducting Pre- and Post-Conferences*
- 11:45 a.m. Lunch (provided)
- 12:45 p.m. *Dealing With Difficult Students*
- 2:15 p.m. Break
- 2:30 p.m. *Creating a Positive Learning Environment*
- 4 p.m. Summary and Adjournment



The Clinical Faculty Academy is a communitywide training program for registered nurses serving as adjunct clinical faculty at nursing schools in the *[insert location]*. Our mission is to develop qualified staff nurses for the role of clinical nurse educators in order to increase faculty workforce and expand and sustain enrollments in schools of nursing.

## What Will I Gain?

As a clinical educator, you can help train the next generation of nurses. Through the Clinical Faculty Academy, you will gain the following.

- knowledge and skills essential for success in an adjunct clinical faculty role
- a support network for adjunct clinical educators
- stronger connections between clinical practice sites and academic environments

## Commitment

Nurses will attend a two-day program and participate in a half-day post-conference during the following year. There is no fee to participate. You give us your time and we promise to make it a worthwhile and rewarding experience.

If you are a hospital nurse who wants to teach and your hospital does not already have an established relationship with a school in which you can teach, please contact *[insert contact name]*.

## Questions?

Please contact *[insert contact name]* at *[insert phone number]* or *[insert e-mail address]*.

## Upcoming Dates & Locations

*Post-Conference* — morning session

- *[insert post-conference date]*
- *[insert post-conference location]*

*Clinical Faculty Academy*

- *[insert Academy date]*
- *[insert Academy location]*

## How Do I Register?

Register at *[insert Web site or e-mail address]*

Advance registration helps our planning and preparation for the Academy.

Registration is due two weeks before the session. Late registrations will be accepted on a space available basis. You will be sent a confirmation letter with registration materials. If you do not receive this letter, contact *[insert contact name]* at *[insert phone number]* or *[insert e-mail address]*

## Accreditation

*[Insert name]* is an approved provider of continuing nursing education by the *[insert name of state nursing association]*, an accredited approver by the American Nurses' Credentialing Center's Commission on Accreditation. This two-day program is approved for *[insert hours]* contact hours.

## Partnership and Support

The Clinical Faculty Academy is a collaborative partnership between *[insert collaborative partners who assisted in providing this Academy]*. Funding support for the Academy is provided by *[insert name(s)]*.